



## Cleaning Check List

Property Address: \_\_\_\_\_

Tenant Names: \_\_\_\_\_

This is a cleaning checklist as part of the move-in/out inspection report, and is based on the standard set up by Service of Alberta as per the Residential Tenancies Act (RTA) and its part of the legal agreement bounding between us.

**Note:**

The landlord shall be entitled to deduct any charges from your security deposit to perform any cleaning responsibilities you leave incomplete upon vacating the rental property. Current market rates for this service start at \$45.00+GST per hour. Normal wear and tear to a property is acceptable but leaving it in a dirty condition for the next tenant is not.

For additional information regarding your responsibilities upon moving out this suite, contact your nearest landlord and tenant Advisory Board.

Items	Move in	Move out
1. Clean in, out, top, behind, and under the fridge and defrost and clean the freezer		
2. Leave the fridge door open if the power has been turned off		
3. Clean in, out, top, behind, and under the microwave if applicable.		
4. Clean in, out the dishwasher if applicable.		
5. Remove any shelf lining paper from kitchen, bathroom or any other cabinets if placed by the tenant. Clean the top of the cabinets with no dust or scatters.		
6. Wash cupboards inside, outside and its top.		
7. Clean in, out, behind and under the stove, and cleaning the oven and burners on the stove		
8. Cleaning drip pans, hood fan inside out with no stains, replace foil lining		
9. Clean bathroom thoroughly including the tub, tile, sink, vanity, mirror, medicine cabinet, cupboards and toilet in and out		
10. All floors must be washed		
11. Professional carpet cleaning with the formal receipt		
12. Clean inside and outside of all windows/tracks, closet doors/tracks and patio		



doors/tracks		
13. Wash walls and baseboards.		
14. Dust curtain rods and window coverings or replace yours with the landlord's		
15. Dust or wash fans and vents, light fixtures, replace burnt out light bulbs		
16. Check the smoke detector, replace batteries as needed		
17. All nails and thumb tacks must be removed if mails were approved by Landlord		
18. Basement: all the scatters to be removed, floor to be washed. Windows to be dusted and closed.		
19. Filter of the furnace to be replaced with new one if applicable.		
20. Washer and dryer: clean in, out, top, under and make sure there is no cloth left; as well the liner filter is being cleaned.		
21. Storage area must be emptied and cleaned if applicable. All the locks and keys need to be removed or the cost to remove them shall be charged.		
22. Shed must be emptied and cleaned		
23. Yard or deck must be left cleaned. No cigarette butt or pet feces.		
24. Take garbage out and leave area clean		
25. Central vacuums: all attachments must be clean , dust basket must be emptied		
<b><u>Acknowledged and signed by</u></b>		
<b><u>Specified Note (Office Use only)</u></b>		

By signing off this document, both sides declare the condition of the premises is true and final. Neither landlord nor tenant shall require any further cleaning work beyond the written acknowledgement of this list.

If the tenant fails to show up after being offered two move-out inspection times as per Alberta Tenancy Act, the landlord shall conduct the inspection without tenant presence and all the cost to bring the property back to its clean condition shall be charged back to the tenant.